



CoC Steering Committee Meeting Summary

Date: Friday, April 20th, 2020
Location: WebEx
Time: 9:30-11:30am

Co-Chairs in attendance: Kristen Mitchell (DSS), Alyson Zikmund (HPD), Carrie Bloss (Project Hospitality)

Voting Members in attendance: Kristin Miller(CSH), Michelle Mulcahy (Enterprise), William Lang (ACL), Tierra Labrada (The Network), Catherine Trapani (HSU), Jamie Powlovich (CHY), Jessica Jeavons (DOHMH), Kevin Thrun (DHS), John Rojas (HRA), Howard Charton (Breaking Ground), Kelly O’Sullivan (Jericho Project), Mark Hurwitz (Urban Pathways) Jha’asryel-Akquil Bishop (YAB), Maddox Guerilla (YAB), Cameron Craig (PWLEx), and DeBorah Dickerson (PWLEx).

Additional attendees: Martha Kenton (DSS), Jeannette Ruffins (West End Residences), Amanda Slater (DSS), Melissa Stevenson (DSS), Patrick Wigmore (HomeBase), Alicia Lehmer (HomeBase), and Jeffrey Seward (DOHMH alternate).

Items Discussed

1. March Steering Committee Meeting Summary reviewed and approved
2. Housekeeping
 - Meetings of the CoC will be held virtually for the foreseeable future
 - Virtual Grantee meeting to be held in May (exact date TBD)
3. COVID-19
 - Overview given of HUD Waivers available for CoC and ESG Program
 - COVID-19 Survey sent to CoC-funded projects to gather information on project operation and what additional guidance is needed from the CoC
 - Discussion of CARES Act funding allocations under ESG Program in NYC
 - Updates given from Steering Committee members on COVI-19 impact on shelter operations, youth homelessness, and resources available to community.
4. Discussion of Committees
 - Report out of CAPS, Performance Management, Youth Action Board, Income Access, Veterans, and Youth Committee activities.
6. Draft Governance Charter Review
 - Review of draft Governance Charter to be voted on at the May Steering Committee Meeting
7. 2020 Goal Setting
 - Discussion of strengths, weaknesses, and target areas to form the creation of a one-year workplan for the CoC



Action Items

1. Include resources on HUD CoC and ESG Waivers for grantees in the Newsletter and on the CoC website.
Responsible party: FHPR Team
 2. Review Draft Governance Charter and send final feedback to FHPR Team. Responsible party: Steering Committee
 3. Schedule a stand-alone goal setting meeting with HomeBase to create one-year action/workplan for the CoC.
Responsible party: Steering Committee Co-Chairs and FHPR Team.
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